**Minutes**

**The second meeting 02/16/2018**

**Meeting time: Feb 16th 3 – 4pm**

**Place: Self-study room on the fourth floor of thesuites, NAU**

**Minute taker: Yuxuan Zhu**

**Facilitator: Yuxuan Zhu**

**Discussion items：**

**Report the results of the requirement engineering activities.**

Wei Song reports the problem statement and how to solve with it, then he summarized stakeholders.

Zhaolu reports target customer, statement of the need, product category.

Yuxuan reports statement of key benefit and primary competitive alternative.

We discuss the MVP ,functional requirements and non-functional requirements together.

**Homework D.2 Requirements**

Zhaolu Yang – reported stakeholders, functional requirements and non-functional requirements (35%).

Wei Song – Conducted MVP, use case diagram, use case descriptions and user stories (35%).

Yuxuan Zhu – Conducted positioning (Problem statement, Product Position Statement, Value proposition), trello and report Group participation. Finally, uploaded content to GitHub (40%).

**Next meeting schedule:**

Meeting time: Feb 23th 3 – 4pm

Place: Self-study room on the fourth floor of thesuites, NAU